



BOTANY PUBLIC SCHOOL

"Striving for Excellence"

Application for Non-Local Primary School Enrolment

A: STUDENT INFORMATION

Family Name _____ Date of birth _____
Given Name _____ Male Female
Address _____ Home phone _____
_____ Work/Mobile _____
Parent/Guardian's Name _____ Relationship to student _____
Present School _____ Present Year/Grade (K-6) _____

B: NON-LOCAL SCHOOL PLACEMENT REQUEST

School applied for _____ Year/Grade _____

Proposed date of enrolment _____

Reason for application _____

(Attach any further information that you feel may be relevant)

I have also applied for enrolment at the following non-local school _____

And at my local school _____

Parent/Guardian signature _____ Date _____

C: SCHOOL USE ONLY

Date received _____ Place available? _____ Parent advised on _____

Notes _____



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Non-Local Primary School Placement Information for Parents

Please read carefully before completing the form

Parents may apply for the nonlocal enrolment of their child in up to two (2) schools of their choice in addition to their designated local school. A separate application form is required for each school.

Reasons for choosing non-local placements may include:

- Change of residence
- Move from a nongovernment school
- Siblings already enrolled at the school
- Medical reasons
- Safety and supervision of the student before and after school
- Student welfare needs
- Particular educational programs or philosophies
- Structure and organisation of the school
- Size of the school
- Particular disciplinary procedures
- Attitude to school uniforms
- Travel arrangements and/or distance

The number of students a school may enrol is limited by the availability of classroom space. This means that some schools may not have room left for nonlocal enrolments after accommodating local children. To avoid disappointment, parents should check that there are places available in a school before applying.

Once a student enrolls in nonlocal school, transfer to another nonlocal school will only be possible in exceptional circumstances. Transfer to the student's local school will be allowed if space is available.

Parents can appeal against decisions regarding nonlocal placement by writing to the Assistant Director General (Region).

**FORWARD THIS FORM TO THE PRINCIPAL OF THE NONLOCAL PRIMARY SCHOOL
AT WHICH YOU ARE SEEKING PLACEMENT**

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