



Established 1848

Enrolment Document Checklist

Botany Public School

The following documents must be provided to complete your child's enrolment at BPS.

1. Proof of child's identity

For Australian or New Zealand citizens:

Child's Australian Birth Certificate **OR** **Child's Australian Passport**

For permanent residents:

Child's overseas birth certificate **OR** **Child's passport**
AND **AND**

Permanent resident visa of parent **Child's permanent resident visa**
 (showing permanent residency at time of child's birth)

2. Proof of family address (100 points of original documentation)

Document showing the full name of the child's parent	Points
1. Only one of (i.e. no additional points for additional documents) 1.1. Council rates notice 1.2. Lease agreement through a registered real estate agent for a period of at least 6 months or rental board bond receipt 1.3. Exchanged contract of sale with settlement to occur within the applicable school year	40 each
2. Any of the following 2.1. Private rental agreement for a period of at least 6 months 2.2. Centrelink payment statement showing home address 2.3. Electoral roll statement	20 each
3. Any of the following documents 3.1. Electricity or gas bill showing the service address* 3.2. Water bill showing the service address* 3.3. Telephone or internet bill showing the service address* 3.4. Drivers licence or government issued ID showing home address* 3.5. Home building or home contents insurance showing the service address 3.6. Motor vehicle registration or compulsory third party insurance policy showing home address 3.7. Statutory declaration stating the child's residential address, how long they have lived there, and any supporting information or documentation of this * Up to 3 months old	15 each

3. Proof of immunisation

Immunisation history form – Medicare form from the MyGov Website

4. Other documents (where relevant)

- Family law or other relevant court orders
- Health Care Plan from Student's doctor
- Specialist Reports
- Other

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